

Date _____

Hector H. Balderas, State Auditor
2113 Warner Circle
Santa Fe, NM 87505-5499

Dear Mr. Balderas,

In accordance with the requirements of Paragraph (6) of Subsection B of 2.2.2.8 NMAC *Requirements for Contracting and Conducting Audits of Agencies*, the _____ is recommending that the firm of _____ be the agency's Independent Public Accountant (IPA) for the financial and compliance audit of the agency financial statements for the fiscal year ended _____; and requesting approval of this selection by the State Auditor.

(This section applies to schools and universities only.) This IPA recommendation has been reviewed and approved by our oversight agency (please circle one) the Higher Education Department (HED) or the Public Education Department (PED) as required by Section 12-6-14, NMSA 1978, and as indicated by the following oversight agency signature and date.

Oversight Agency Signature

Printed name of signer

Date

Please check the appropriate box:

- This is a multi-year proposal and we will be in the _____ year of a 3 year proposal.
- This is an annual audit for the period indicated above.

If your agency entered into any contracts with any of the audit firms on the State Auditor's approved list of audit firms, from 1/1/07 until the date this form was completed, with the exception of an annual financial and compliance audit contract, please list them here.

Contract Date	Contract Amt	Contract Firm	Services Provided by the Auditor
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

If you have any questions regarding this IPA recommendation please contact _____ at phone number _____ at the agency office.

Respectfully,

Agency Representative

Enc: Evaluation for the Recommended IPA

[2.2.2 NMAC Appendix A - Rp 2.2.2 NMAC Appendix A, 4-15-08]