Agency Contract No. \_\_\_\_

STATE OF NEW MEXICO

**[FILL IN AGENCY NAME]**

AUDIT CONTRACT AMENDMENT No. \_1\_

**[FILL IN AGENCY NAME]**, hereinafter referred to as the "Agency," and

**[FILL IN IPA FIRM NAME]**, hereinafter referred to as the "Contractor,” agree:

**1. RECITALS.**

Agency and Contractor are parties to that certain Audit Contract dated **[FILL IN ORIGINAL CONTRACT DATE]** (the “Contract”), which they wish to amend pursuant to this Audit Contract Amendment (the “Amendment”)

**2. AMENDMENTS.**

The parties wish to amend the Contract, as follows:

1. Section \_\_\_\_ is deleted in its entirety and the following is substituted in its place:

**[FILL IN CHANGES TO SCOPE OF WORK]**

B. Sections 3A and 3C are deleted in their entirety and the following is substituted in their place:

 A. The total amount payable by the Agency to the Contractor under this Contract shall not exceed \_\_\_\_\_\_\_\_\_\_\_\_\_, plus applicable gross receipts tax.

 C. Total Compensation will consist of the following:

|  |  |
| --- | --- |
| **SERVICES** | **AMOUNTS** |
| (1) Financial statement audit | \_\_\_\_\_\_\_\_ |
| (2) Federal single audit | \_\_\_\_\_\_\_\_ |
| (3) Financial statement preparation | \_\_\_\_\_\_\_\_ |
| (4) Other nonaudit services, such as depreciation schedule updates | \_\_\_\_\_\_\_\_ |
| (5) Other (i.e., foundations or other component units, specifically identified) 2 Component Units | \_\_\_\_\_\_\_\_ |

 Total Compensation = \_\_\_\_\_\_\_\_, plus applicable gross receipts tax

**3. MISCELLANEOUS**

All provisions of the Contract not expressly amended in this Amendment remain unchanged.

**SIGNATURE PAGE**

This Amendment is effective as of the date of the signature of the Office of the State Auditor.

 **AGENCY** **CONTRACTOR**

|  |  |
| --- | --- |
|  SIGNATURENAME: TITLE: DATE:  |  SIGNATURENAME: TITLE: DATE:  |

This Amendment has been approved by:

**OFFICE OF THE STATE AUDITOR**

BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TITLE: DEPUTY STATE AUDITOR

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DEPT. OF FINANCE & ADMINISTRATION**

CONTRACTS REVIEW BUREAU

BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE AUDITOR CONTRACT NO. \_\_\_\_\_\_\_\_\_\_\_\_\_